



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
March 3, 2021 – 9:00 AM
Virtually via GoToMeeting

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: B. McGillivray, M. Barber, L. Jackson and S. Korbett
- Absent with Regrets: W. Elliott
- Staff: L. Wilgosh, Chief Administrative Officer; A Roth, Director of Operations; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; M. Everts, Events, Marketing & Economic Development Officer; D. Green, Family and Community Support Services; A. Levair, Operations Coordinator; L. Johnson, Administrative Assistant and L. Goss, Administrative Manager.

1. Call to Order

The meeting was called to order at 9:01 am.

2. Agenda Approval

BARBER:

That the Committee of the Whole for the Town of Pincher Creek approves the March 3, 2021 as amended, the amendment being the addition of item 9.3 Community Recreation Centre Snow Removal.

CARRIED COTW 2021-031

3. Scheduled Delegations

3.1 Alberta Health Services – COVID Update – 9:00 am

Alberta Health Services representative, Kristen Dykstra, attended the meeting to provide Committee of the Whole with a COVID update.

A. Levair joined the meeting at 9:17 am.

 **Initial**

4. Committee Reports

KORBETT

February 3	Committee of the Whole
February 3	Early Learning Centre
February 3	Alberta SouthWest
February 8	Joint Council
February 8	Regular Council
February 11	Municipal Affairs Interview
February 12	Early Learning Centre Transition
February 18	Early Learning Centre
February 22	Regular Council
February 25	Emergency Services Commission
February 26	Joint Council

BARBER

February 3	Committee of the Whole
February 8	Joint Council
February 8	Regular Council
February 16	Municipal Affairs Interview
February 17	Golf Course
February 17	AUMA Presidents Summit on Policing
February 17	Library
February 22	Regular Council
February 24	Community Futures
February 26	Joint Council

McGILLIVRAY

February 3	Committee of the Whole
February 4	Early Learning Centre
February	AUMA Presidents Summit on Policing
February 5	Pincher Creek Foundation
February 8	Joint Council
February 8	Regular Council
February 10	Municipal Affairs Interview
February 12	Early Learning Centre Transition
February 13	John Barlow Advisory Board
February 16	Municipal Development Subdivision Authority
February 17	Landfill Association
February 17	AUMA Presidents Summit on Policing
February 18	Regional Airport
February 18	Early Learning Centre
February 19	Early Learning Centre
February 22	Regular Council
February 24	Pincher Creek Foundation
February 26	Joint Council

JACKSON

February 3	Committee of the Whole
February 5	Pincher Creek Foundation
February 8	Joint Council
February 8	Regular Council
February 12	Municipal Affairs Interview
February 16	Municipal Development Subdivision Authority
February 18	Regional Airport
February 22	Regular Council
February 24	Pincher Creek Foundation
February 26	Joint Council

Mayors Report

ANDERBERG

February 3	Committee of the Whole
February 3	Early Learning Centre
February 4	Premier Town Hall
February 5	Highway 3 Twinning Association
February 5	Mayors and Reeves
February 8	Joint Council
February 8	Regular Council
February 10	Municipal Affairs Interview
February 11	Oldman River Regional Services Commission
February 16	Family and Community Support Services
February 18	Early Learning Centre
February 22	Regular Council
February 25	Regional Emergency Management Organization
February 25	Emergency Services Commission
February 26	Joint Council
February 25	AUMA Budget Presentation
February 26	Premier Town Hall

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receives the March 3, 2021 Committee Reports as information.

CARRIED COTW 2021-032

5. Administration

5.1 Upcoming Meetings

Regular Council
Early Learning Centre
Mayors and Reeves
Operations Committee

 **Initial**

5.2 Financial Report

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receive the March 2021 Financial Report as presented and direct administration to prepare and present an explanation regarding the surplus.

CARRIED COTW 2021-033

6. Business Arising from the Minutes

6.1 Community Information Night

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to move forward with the Community Information Night plan as discussed.

CARRIED COTW 2021-034

Mayor Anderberg called a recess at 10:33 am

Mayor Anderberg called the meeting back to order at 10:43 am

6.2 Water Treatment Plant – Critical Valve Update

JACKSON:

That Committee of the Whole for the Town of Pincher Creek accept the Water Treatment Plant – Critical Valve Update information as presented.

CARRIED COTW 2021-035

A. Levair left the meeting at 10:57 am.

6.3 Annual Police Planning Meeting

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek discuss their police priorities and appoint the following two councilors to attend the Police Advisory Committee meeting on March 24, 2021 at 7:00 pm, Barber and McGillivray

CARRIED COTW 2021-036

7. Policy

8. New Business

Councillor Barber declared a potential conflict of interest with the next agenda item and left the meeting at 11:02 am.

8.1 Heritage Acres – Request for Letter of Support

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agree and approve the draft letter of support for Heritage Acres in their Community Facility Enhancement Program grant application to fund a shop expansion project.

CARRIED COTW 2021-037

L. Johnson left the meeting at 11:03 am.

Councillor Barber returned to the meeting at 11:05 am.

8.2 2021 Fall Council Orientation and Training

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek consider and direct administration to contact George Cuff regarding availability for a Municipal Council orientation and training session in the fall of 2021.

CARRIED COTW 2021-038

8.3 Healthy Communities Initiative Grant

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to move forward with the Healthy Communities Initiative grant concept as discussed.

CARRIED COTW 2021-039

D. Green left the meeting at 11:10 am

9. Closed Session

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday March 3, 2021 at 11:10 am in accordance with sections 16, 21 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Operations, Director of Community Services, Recreation Manager, Events, Marketing & Economic Development Officer, Administrative Manager and Natalie Gibson and Carolyn Guichon of InnoVisions in attendance.

CARRIED COTW 2021-040

Natalie Gibson and Carolyn Guichon of InnoVisions left the meeting at 12:11 pm

BARBER:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, March 3, 2021 at 12:25 pm.

CARRIED COTW 2021-041

9.1 Community Economic Development Strategy Draft – InnoVisions – Natalie Gibson & Carolyn Guichon – FOIP s. 24

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the presentation provided by InnoVisions regarding the Community Economic Development Strategy Draft as information.

CARRIED COTW 2021-042

9.2 Airport Services Proposal – FOIP s. 16 & 21

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receive the Airport Services Proposal as presented and direct administration to bring it back to the March 8, 2021 Council meeting for a decision on both the governance model and the fee for service proposal.

CARRIED COTW 2021-043

9.3 Community Recreation Centre Snow Removal

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the information regarding the Community Recreation Centre Snow Removal as presented and direct administration to draft a letter to the Pincher Creek foundation regarding snow removal on the fire lane at the Community Recreation Centre building and the responsibilities of same.

CARRIED COTW 2021-044

10. Adjournment

McGILLIVRAY:


That this session of Committee of the Whole be adjourned at 12:34 pm.

CARRIED COTW 2021-045

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 8th DAY OF MARCH 2021**



Mayor, D. Anderberg



CAO, L. Wilgosh